



# 2010-2011 CMA<sup>®</sup> for MBA Program Application



REFERENCE NO. (office use only)

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**PERSONAL INFORMATION:** Please Print, All Fields Must Be Completed

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Surname	Given Name	Middle Name
TITLE: <input type="checkbox"/> Mr. <input type="checkbox"/> Mrs. <input type="checkbox"/> Miss <input type="checkbox"/> Ms. <input type="checkbox"/> Dr. <input type="checkbox"/> Prof. <input type="checkbox"/> Other Designations		

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**MAILING ADDRESS:**

ADDRESS \_\_\_\_\_

CITY \_\_\_\_\_ PROVINCE \_\_\_\_\_

POSTAL CODE \_\_\_\_\_ TELEPHONE: (\_\_\_\_) \_\_\_\_\_ BIRTH DATE: \_\_\_\_\_

EMAIL: \_\_\_\_\_

*May be used for 3<sup>rd</sup> Party shipping purposes. CMA Ontario does not sell personal information.*

**HOME ADDRESS IF DIFFERENT:**

ADDRESS \_\_\_\_\_

CITY \_\_\_\_\_ PROVINCE \_\_\_\_\_

POSTAL CODE \_\_\_\_\_ TELEPHONE: (\_\_\_\_) \_\_\_\_\_

**EDUCATION:** List university education in chronological order.

Name of University	Degree Awarded	Year Awarded

I HEREBY GRANT CERTIFIED MANAGEMENT ACCOUNTANTS OF ONTARIO PERMISSION TO RELEASE MY PERFORMANCE ON THE CMA<sup>®</sup> CASE EXAMINATION, CMA<sup>®</sup> BOARD REPORT AND PRESENTATION TO THE EDUCATION INSTITUTION(S) FROM WHICH I GRADUATED.      Yes       No

Please indicate official university transcripts included with this application      Undergrad       Masters

Is your employer funding this program as part of your professional development?      Yes       No

Confirmation of Eligibility: check (✓)

I confirm that I have not written a previous CMA<sup>®</sup> Canada Qualifying Examination (Entrance Examination and/or Case Examination) within the past 5 years.

*Note: Candidates who, at an earlier time failed a CMA<sup>®</sup> Canada Qualifying Examination (Entrance Examination and/or Case Examination) are eligible to pursue the designation through this route but are still only allowed three attempts at each part/examination in total.*

I hereby certify that the information I have provided in this application and in the enclosed documents is complete and true in all respects.

I agree to abide by CMA Ontario's regulations and the Professional Misconduct and Code of Professional Ethics regulation. I understand that, in the collection, storage, use and disclosure of personal information, CMA Ontario abides by the Personal Information Protection and Electronic Documents Act and Section 61 of the Certified Management Accountants Act, 2010.

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date

## CMA<sup>®</sup> COURSE REQUIREMENTS:

- Candidates wishing to take the CMA<sup>®</sup> for MBA program **must** have an MBA and meet the same eligibility requirements of the CMA<sup>®</sup> Strategic Leadership Program™ (SLP) which requires candidates to have either passed the CMA<sup>®</sup> Entrance Examination or have graduated from a CMA<sup>®</sup> Accredited University Program within the past three years.
- Candidates will be required to:
  1. Complete four courses with a grade of 70% or higher through the Wilfrid Laurier CMA<sup>®</sup> for MBA program.

The four courses are:

- i. Strategic Thinking & Execution – the Role of the CMA<sup>®</sup> Professional
  - ii. Advanced Management Accounting,
  - iii. CMA<sup>®</sup> Competency Fulfillment & Exam Preparation,
  - iv. CMA<sup>®</sup> Competency, Case Exam and Board Report Preparation Program
2. Achieve a grade of 60% or higher on the nationally administered CMA<sup>®</sup> Case Examination
  3. Achieve a grade of 60% or higher on the nationally administered CMA<sup>®</sup> Board Report (written 70%, presentation 30%)
- The required CMA<sup>®</sup> program components (CMA<sup>®</sup> Case Examination and CMA<sup>®</sup> Board Report Process), must be completed within 13 months immediately following the four MBA level courses. Exceptions to this timing requirement may be granted on an individual basis upon application.
  - In the event that candidates are not successful on both the CMA<sup>®</sup> Case Examination and Board Report, they will be required to rewrite the Examination within 13 months of the original writing.
  - Candidates are only allowed 3 attempts on the Case Examination and Board Report.
  - The Board Report process commences in January each year.

## PRACTICAL EXPERIENCE REQUIREMENT:

In addition to the CMA<sup>®</sup> course requirements, the practical experience requirement is 24 months of full-time management accounting practical experience at the CS2 or higher level. Please see additional details about the Practical Experience requirements at <https://apps.i-skillsuite.com/cma/>.

## FEE STRUCTURE:

The full fee for the 2010-2011 CMA<sup>®</sup> for MBA Program \$15,000.00 + \$1,950.00 HST = \$16,950.00 (all fees are subject to change). The program fee must be paid directly to Certified Management Accountants of Ontario.

Upon registration into the four MBA level courses the program fees can be paid in full or in three instalments as per the table below:

I. Upon acceptance to the program	\$5000.00 + \$650.00 HST = \$5650.00
II. November 30, 2010	\$5000.00 + \$650.00 HST = \$5650.00
III. January 25, 2011	\$5000.00 + \$650.00 HST = \$5650.00

These fees do **not** include any amounts required to attain Strategic Leadership Program™ or CMA for MBA eligibility including, but not limited to, the Accelerated Program, the Entrance Exam Preparation Program and the Entrance Exam.

Upon completion of the CMA<sup>®</sup> program the candidate will be responsible to pay annual membership dues.

**Application and fee must be submitted no later than 4:30PM August 30, 2010.** Cheques should be made payable to Certified Management Accountants of Ontario or you may submit the Certified Management Accountants of Ontario credit card form by fax to 416-977-2128 or by mail to the address below.

Program fees cover the first attempt at the four MBA level courses, the CMA<sup>®</sup> Case Examination, the Board Report, a Preparation Course for the Case Examination, the Board Report, and membership fees. Rewrite fees apply for any program component that a candidate is required to repeat.

## APPLICATION SUBMISSION

Please submit your completed application, along with payment and official university transcripts to:

Mr. Shariq Tobaccowala  
Program Support Officer  
Certified Management Accountants of Ontario  
25 York Street, Suite 1100  
Toronto, ON M5J 2V5  
stobaccowala@cmaontario.org  
Please direct inquiries to info@cmaontario.org