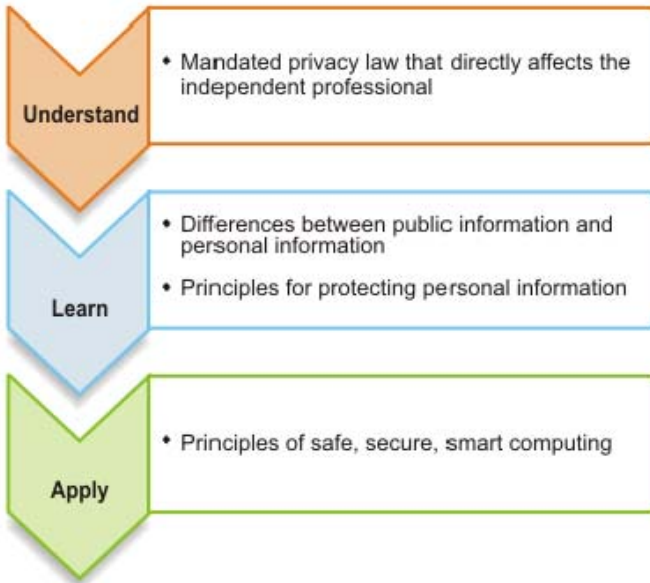




## **Safe Computing for the Management Accountant Are you putting your time, business and reputation at risk?™**

The laptop has become the core business tool of management accountants. It is used for presentations, proposals, confidential email, client records, CRM software, newsletters, company bookkeeping and a thousand other critical needs.



Essentially our business is contained on our laptops, yet the increasing complexity of technology and security, and the responsibilities we have to manage confidential information, creates unprecedented risk.

Not paying attention to or understanding the issues put our businesses, our clients' privacy, and our reputations in jeopardy. The Internet world has become a dangerous place for computing. Threats abound from viruses, spyware and phishing attacks, not to mention hardware loss, theft, failures, software problems and simple human error.

**In this 'must attend' workshop tailored to the computing needs of management accountants, you will be taught about the need and understanding of secure data backup, anti-malware software, passwords, biometrics, encryption and other elements of smart computing.**

### You will learn...

- About mandated privacy law that directly affects the management accountant
- Differences between public information and personal information
- Principles for protecting personal information
- Principles of safe, secure computing
  - Securing your notebook
  - Defending against invaders
  - Backing up your files

### Join us as we discuss

- A strong password/passphrase
- Biometrics
- Securing your hardware
- Enabling your encryption
- Adjusting Internet Explorer
- Making sure Windows update is turned on
- Enabling local Windows security policies
- Exploring your computers security tools
- Cleaning your temporary and dormant files
- Your Windows firewall
- Anti-malware software
- Backup
- Local vs. On-line backup



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### **Who Should Attend**

This session is geared towards CMAs who are either independent or work in smaller companies that do not have formal in-house IT support. Management accountants in smaller firms need the same IT standards and safeguards that big companies use, yet most are left to their own devices and waste time and money with do-it-yourself solutions.

### **About the Speaker**

#### **Larry Keating – President and CEO, No Panic Computing**

Larry Keating, CEO of No Panic Computing, has served as former Founding Chairman of the Ministers' Technology Advisory Group for the Province of Ontario, former member of the Chair's Advisory Council on e-Government for the Province of Ontario and currently serves as a technical advisor to the Lieutenant Governor of Ontario for the Aboriginal Computer Literacy Program. Larry is a speaker and author on a variety of topics including technology trends, information security and economic opportunity through the adoption and deployment of new technologies.

### **Date:**

Wednesday, October 6, 2010

### **Location:**

Holiday Inn St. Catharines  
Dalhousie Ballroom  
2 North Service Road  
St. Catharines, ON L2N 4G9  
(905) 934-8000

### **Time:**

7:30 a.m. to 8:00 a.m. – Registration/Continental Breakfast/Networking  
8:00 a.m. to 9:15 a.m. – Presentation  
9:15 a.m. – Question & Answer Session

### **Cost:**

\$35.00 plus HST – Members  
\$40.00 plus HST – Non Members

### **REGISTRATION:**

To register online please visit the CMA Ontario Member Portal at <http://members.cma-ontario.org>

To register by fax please print out the below form and fax it to Leena Rosenberg at 416-977-1365

### **CPLD:**

2 credits

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**REGISTRATION FORM**

Please fax or email your registration form to Leena Rosenberg, Tel: (416) 204-3140 or (800) 387-2991 ext 140,  
Fax (416) 977-1365, lrosenberg@cma-ontario.org

**Safe Computing for the Management Accountant – Wednesday, October 6, 2010**

Name: \_\_\_\_\_ Member #: \_\_\_\_\_

Tel: \_\_\_\_\_ Guest Name(s): \_\_\_\_\_

Credit Card (Visa/MasterCard/AMEX): \_\_\_\_\_ Expiry Date: \_\_\_\_\_

Signature: \_\_\_\_\_ Dietary Restrictions: \_\_\_\_\_

**No refunds for cancellations after September 29, 2010. Substitutions accepted at no charge.**

For a complete listing of District and Member Network events please visit [www.cmaontario.org/events](http://www.cmaontario.org/events).

Visit [www.myCMAcommunity.com](http://www.myCMAcommunity.com) to discuss the latest business trends and share insights and best practices in management accounting with fellow Certified Members and Candidates.

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